

W. G. A.

AGENDA COVER MEMO

DATE: April 12, 2006 (Date of Memo)
April 26, 2006 (Date of Meeting)

TO: Board of County Commissioners

FROM: LCOG, Milo Mecham, Principal Planner

TITLE: Order No. 06-_____ IN THE MATTER OF ORDERING THE ACCEPTANCE OF THE AMENDMENTS TO THE BENTON, LANE, LINCOLN, LINN REGIONAL INVESTMENT BOARD BYLAWS

I. MOTION

MOVE TO ADOPT ORDER NO. 06_____ IN THE MATTER OF ORDERING THE ACCEPTANCE OF THE AMENDMENTS TO THE BENTON, LANE, LINCOLN, LINN REGIONAL INVESTMENT BOARD BYLAWS

II. ISSUE OR PROBLEM

Lane County, along with Benton, Lincoln and Linn Counties form the Benton, Lane, Lincoln, Linn County Regional Investment Board (BL3 RIB). The BL3 RIB is trying to modify its Executive Committee structure to create a little more rotation among the members and yet still maintain some continuity of leadership. To accomplish this it is seeking approval of a change in the bylaws.

III. DISCUSSION

A. Background

The BL3 RIB bylaws were approved by the four counties of the BL3 RIB at the time it was created. Any change to the Bylaws needs to be approved by the four counties.

The proposal is to change the selection of officers for the Executive Committee. Previously the officers served two year

terms. The proposal is to change this to one year term. Continuity of service will be maintained by having a Chair, Vice-chair and Past Chair as well as one other executive committee member. This would replace the present system of Chair, Vice-chair and two other members.

B. Analysis

The policy committee that developed this proposal wanted to increase the RIB member's opportunity to serve as Chair of the RIB. As long as the RIB continues in the collegial atmosphere that it has, the Chair is not really different than other members of the RIB, except that the chair is involved in nearly every meeting and policy discussion. Shortening the term to one year will increase member's opportunities in this regard. Having the past chair on the Executive Committee will help overcome any instability that might be created when the Chair rotates every year.

The policy committee also felt that it was a good idea to allow for the RIB to remove a member. This would save time over having to ask a County to remove a member who was failing to attend meetings. This has never been an issue in the past. The only time it might be used is if a number of members re not appearing regularly, so there is a problem getting a quorum. Absenteeism is usually small.

Two Counties, Benton and Lincoln, have considered the proposed changes and have approved them. Linn County is scheduled to consider the proposal on April 26.

C. Alternatives/Options

The options before the Board are as follows:

1. The Board may take no action. This would create confusion in the Rib, since other counties have approved the change. The RIB probably would not function as well unless the Board decided to act at a later date.
2. The Board may choose to approve the amendments to the bylaws.
3. The Board may choose to reject the amendments.

D. Recommendation

Staff recommends that the Board adopt the proposed Order.

IV. IMPLEMENTATION/FOLLOW-UP

If the Board adopts the proposed Order, staff will communicate that action to the BL3 staff and to the BL3 RIB. The RIB will move forward under the changed Executive Committee.

V. ATTACHMENTS

1. Board Order No. 06-_____ In The Matter Of Ordering The Acceptance Of The Amendments To The Benton, Lane, Lincoln, Linn Regional Investment Board Bylaws
2. The proposed amended BL3 RIB Bylaws.
3. A legislative change formatted copy of the Bylaws, showing the places where changes are proposed.

IN THE BOARD OF COUNTY COMMISSIONERS, LANE COUNTY OREGON

ORDER No.) IN THE MATTER OF ORDERING
) THE ACCEPTANCE OF THE
) AMENDMENTS TO THE
) BENTON LANE LINCOLN LINN
) REGIONAL INVESTMENT
) BOARD BYLAWS
)

WHEREAS, the Lane County Board of Commissioners has formed a Regional Investment Board as a partnership between Lane County and Benton, Lincoln and Linn Counties, and

WHEREAS, the Regional Investment Board of Benton, Lane, Linn, Lincoln Counties (the BL3 RIB) is governed by a set of bylaws approved by the four Counties creating the BL3 RIB, and

WHEREAS, an amendment to the BL3 RIB bylaws proposed by the BL3 RIB will increase the opportunity of all members of the BL3 RIB to serve in a leadership role on the BL3 RIB, and

WHEREAS, designating one of the positions on the BL3 RIB Executive committee will ensure continuity of leadership experience on the BL3 RIB Executive Committee.

NOW THEREFORE IT IS HEREBY RESOLVED that the Lane County Board of Commissioners does hereby approve of the proposed amendment to the Benton lane Lincoln Linn Regional Investment Board bylaws and consents to the Regional Investment Board commencing to operate in accordance with the amended bylaws.

DATED this 26th day of April, 2006.

Chair, Lane County Board of Commissioners

APPROVED AS TO FORM
Date 4/18/06 Lane County
[Signature]
OFFICE OF LEGAL COUNSEL

Attachment 1

Bylaws

The following operational guidelines are bylaws developed and approved by the RIB and approved by the Counties.

I. MEMBER TERM LIMITS AND MEMBER REMOVAL

- A. A member may serve more than one term.
- B. The Executive Committee may request the appointing County to remove and replace a member who misses more than two consecutive meetings.
- C. A member of the Executive Committee may be removed upon the vote of two-thirds of the entire membership of the Regional Investment Board.

II. EX-OFFICIO MEMBERS

The RIB may appoint ex-officio members to the RIB. Ex-officio members may participate in discussions of the RIB and its committees, but shall not vote.

III. ORGANIZATIONAL PROCEDURES

- A. Unless otherwise specified, Roberts Rules of Order Revised shall govern the proceedings of the meetings of the Regional Investment Board.
- B. At least one (1) week notice shall be given to the membership for a regular meeting. Regular meetings shall be held in Benton, Lane, Lincoln and Linn Counties. Nothing in these bylaws shall be construed as restricting the ability of the RIB or its committees to conduct meetings electronically, so long as the meetings comply with the Public Meetings Law.

IV. CONFLICTS OF INTEREST

Members shall declare any actual or potential conflicts of interest. Members shall not take any action that would constitute a conflict of interest pursuant to ORS Chapter 244.

V. EXECUTIVE COMMITTEE and OFFICERS

- A. **Executive Committee:** Each county shall have representation on the Executive Committee. The Executive Committee of the Regional Investment Board shall consist of the RIB Chair,

Attachment 1

Vice-Chair, Past Chair, and one member elected from among the membership of the Regional Investment Board. Generally, the officer positions shall rotate through the county representatives. The members of the Executive Committee shall each serve a term as specified in the intergovernmental agreement. A quorum of the Executive Committee is three members. The Executive Committee may:

1. Take needed timely action on issues within the context of decisions or positions previously taken by the RIB. However, the Executive Committee shall refrain from action on items that can wait for a regular RIB meeting, and refrain from making decisions regarding project priorities.
2. Assist staff with routine housekeeping duties, such as determining the content of agendas.

B. Duties of Officers: The Chair is the sole official spokesperson of the Regional Investment Board on all matters of policy and position, unless this responsibility is delegated in writing to another member of the Board. Requests by RIB members for staff work shall be directed through the Chair. In the absence of the Chair, the Vice-Chair shall execute all powers of the Chair. A vacancy in the office of Chair shall be filled by the Vice-Chair for the unexpired term. In such event, a new Vice-Chair shall be elected at the next regular or special meeting of the RIB, and shall serve the balance of their term of office.

C. Election of Officers: The officers and the members of the Executive Committee shall be elected from the membership of the RIB at its first meeting after July 1 of each year. Nominations shall be accepted from the floor. Candidates receiving a vote pursuant to the requirements of the intergovernmental agreement shall be declared elected.

VI. Other Committees:

In order to carry out the work of the RIB, the RIB may create committees by a vote pursuant to the requirements of the intergovernmental agreement. The purpose and scope of each committee shall be outlined in writing. The Chair may appoint committee chairs and members. The Committee Chair shall be a RIB member. Committee members need not be members of the RIB.

Attachment 2

Bylaws

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C. A member of the Executive Committee may be removed upon the vote of two-thirds of the entire membership of the Regional Investment Board.

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~~Committee. The Executive Committee of the Regional Investment Board shall consist of the RIB Chair, and Vice-Chair, and Past Chair, and plus two one members elected from among the membership of the Regional Investment Board. Each county shall have representation on the Executive Committee. Generally, the officer positions shall rotate through the county representatives.~~ The members of the Executive Committee shall each serve a term as specified in the intergovernmental agreement. A quorum of the Executive Committee is three members. The Executive Committee may:

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C. Election of Officers: The officers and the members of the Executive Committee shall be elected from the membership of the RIB at its first meeting after July 1 of each year. ~~The RIB Chair shall appoint a nominating committee, consisting of one RIB member from each county, to draft a slate of candidates for the officers and the two additional members of the Executive Committee.~~ Nominations shall also be accepted from the floor. Candidates receiving a vote pursuant to the requirements of the intergovernmental agreement shall be declared elected.

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